

**NOTICE OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
RURAL WATER DISTRICT NO. 2
MIAMI COUNTY, KANSAS**

The Regular Meeting of the Board of Directors of Rural Water District No. 2, Miami County, Kansas will be held at 6:00 p.m. the 12th day of December 2022 at the District Office located at 255th Street and Harmony Road, Hillsdale, Kansas.

AGENDA

- I. Opening
- II. Minutes
 - 1) Reading
 - 2) Approval
- III. Current Invoices
 - 1) Review
 - 2) Approval
- IV. Guests
 - 1) Review
 - 2) Approval
- V. Leak Adjustment
 - 1) Craig Gadberry-Acct #1395
 - 2) Joyce Williams-Acct #2764
- VI. Subscriptions, Relocates & Line Extensions
 - 1) Aaron Lipscomb-283rd & Oxford
 - 2) Terry Presta-31496 Hedge Lane
 - 3) SPA Farms-223rd & Stateline-Line Extension Only
- VII. Old Business
- VIII. New Business
- IX. Reports
 - 1) Engineer
 - 2) Legal
 - 3) Treasurer
 - 4) Manager
- X. Announcements
- XI. Adjournment

Board Meeting Minutes

The regular meeting of the Board of Directors of Rural Water District No. 2, Miami County, Kansas was held on December 12, 2022, at the District Office located at 25290 Harmony Road, Hillsdale, Kansas.

Attendance

Directors Attending: Lyle Wobker, Jim Dycus, Gary Guetterman, Brad Ryckert, Glenn Alpert, Rick Norland, Alan Hire and Charlie Sievert.

Directors Absent: Mike McClurg

Also Attending: Jerry Bennett & Lana Kettler

Chairman Wobker called the meeting to order at 6:00 pm.

Approval of Minutes and Invoices

Glenn Alpert moved to dispense with reading the minutes for the regular meeting held in November. Charlie Sievert seconded the motion. Vote: 8-0, motion passed.

Rick Norland moved to approve the minutes as written. Gary Guetterman seconded the motion. Vote: 8-0, motion passed.

Alan Hire moved to pay the invoices as presented except check #16052 to Walters-Morgan and check #16053 to Midwest Engineering. Glenn Alpert seconded the motion. Vote: 8-0, motion passed.

Lana Kettler reviewed the Midwest Engineering invoices for the plant construction. Invoices totaled \$25,317.50. Alan Hire moved to approve and pay Midwest Engineering-check #16053. Charlie Sievert seconded the motion. Vote: 8-0, motion passed.

Jerry Bennett presented the Walters-Morgan pay request for \$58,560.97. This pay request includes everything but the retainage of \$255,749.81. Glenn Alpert moved to approve pay request #17. Brad Ryckert seconded the motion. Vote: 8-0, motion passed.

Leak Adjustments

Jerry Bennett presented two leak adjustments for approval:

- Joyce Williams, Acct #2764, leak usage of 37,190 gallons with a normal usage of 6,795 gallons. Billing adjusted to \$150.59 representing a savings of \$53.55.
- Craig Gadberry, Acct #1395, leak usage of 261,900 gallons with a normal usage of 37,607 gallons. Billing adjusted to \$1,023.31 representing a savings of \$485.09.

Jerry stated all the required documents were submitted. Brad Ryckert moved to approve the leak adjustments as presented. Charlie Sievert seconded. Vote: 8-0, motion passed.

Subscriptions and Line Extensions

Two subscriptions and one line extension were received since the November meeting.

- 1) Aaron Lipscomb-283rd & Oxford
- 2) Terry Presta-34196 Hedge Lane
- 3) SPA Farms-223rd & Stateline-Line Extension Only

Jerry Bennett presented the line extension for SPA Farms. The estimated distance and cost of the extension is 4,400 feet for \$59,700.00. Glenn Alpert moved to approve the line extension. Gary Guetterman seconded. Motion passed 8-0.

Old Business

Jerry Bennett informed the Board the tank contractor had not started on the Highland Tank Removal due to weather.

New Business

Jerry Bennett reviewed Change Order #7 from Walters-Morgan. It was for additional electrical work and additional 10 days added for weather. The amount of the change order was \$6,051.04. Gary Guetterman moved to approve Change Order #7. Glenn Alpert seconded the motion. Vote: 8-0, motion passed.

Jerry Bennett presented the Substantial Completion from Walters Morgan. Trenton Morris approved the substantial completion. Punch list items were discussed. Final completion would be in January. Charlie Sievert moved to approve the substantial completion. Rick Norland seconded the motion. Vote: 8-0, motion passed.

Jerry Bennett presented a request from Walters-Morgan to reduce the retainage percentage. There was discussion on the retainage percentage. The current percentage is five percent. Walters Morgan requested the percentage be reduced from 5% to 2.5%. The retainage reduction would be paid in January with final pay out in February 2023. It was the consensus of the Board to reduce the retainage percentage to 2.5%.

Alan Hire asked about the committee meeting to review Phase II plans. Jerry Bennett said plans for Phase II were available for the committee tonight. Plans went out to Drexel for publishing with bids is late January.

Jerry Bennett reported the amendment with changes to the Spring Hill contract were sent to Spring Hill. There had been no response from Spring Hill. There was discussion on expected wholesale water purchases from Spring Hill, Wellsville, and Water #7.

Jerry Bennett informed the Board of the status of the truck orders. A meeting with Oakes Ford (formerly Cox Motors) was being set up to discuss the order.

Announcements

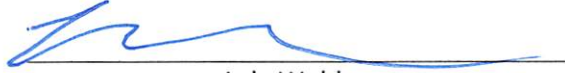
The Holiday dinner is Tuesday evening at the Paola Country Club.

Adjournment

Meeting Adjourned 6:34 p.m.



Brad Ryckert
Secretary



Lyle Wobker
Chairman

Date