

## **Board Meeting Minutes**

The regular meeting of the Board of Directors of Rural Water District No. 2, Miami County, Kansas was held on December 10, 2018 at the District Office located at 25290 Harmony Road, Hillsdale, Kansas.

### **Attendance**

Directors Attending: Jim Dycus, Glenn Alpert, Gary Guetterman, Charlie Sievert, Rick Norland, Alan Hire, Brad Ryckert and Lyle Wobker.

Absent Directors: Mike McClurg

Also Attending: Jerry Bennett and Lana Kettler

Guest: Mr. & Mrs. Jim Browning, Acct #1380, Curtis Long, Acct #2505, Danny Coltrane-MEG

### **Welcome and Approval of Minutes**

Chairman Jim Dycus called the meeting to order at 6:00 p.m.

Glenn Alpert moved to dispense with reading the minutes for the regular monthly meeting. Charlie Sievert seconded the motion. Vote: 7-0, motion passed.

Glenn Alpert moved to approve the minutes as written. Lyle Wobker seconded the motion. Vote: 7-0, motion passed.

Lyle Wobker moved to pay the bills as presented. Charlie Sievert seconded the motion. Vote: 7-0, motion passed.

### **Leak Adjustment**

Mr. and Mrs. Jim Browning, Account No. 1280, was present to request a leak adjustment. Mr. Browning said the leak was at the house and they found it the next day after the call. He stated the leak was repaired and agreed to the four-year time-frame.

Jerry Bennett informed the Board of the leak details:

Leak Usage-82,130 gallons  
Average Usage-7,375 gallons  
Leak Billing Amount-\$363.15  
Adjusted Billing Amount-\$262.08  
Savings-\$101.07

Brad Ryckert moved to approve the leak adjustment. Glenn Alpert seconded the motion. Vote: 7-0, motion passed.

Mr. Curtis Long, Account No. 2505, was present to request a leak adjustment. He said the leak found and repaired. He also agreed to the four-year time-frame.

Jerry Bennett informed the Board of the leak details:

Leak Usage-188,620 gallons  
Average Usage-11,055 gallons  
Leak Billing Amount-\$779.52  
Adjusted Billing Amount-\$510.17  
Savings-\$266.35

Brad Ryckert moved to approve the leak adjustment. Rick Norland seconded the motion. Vote: 7-0, motion passed.

## **Guest**

Danny Coltrane, Midwest Engineering Group, reviewed the proposed plant expansion and upgrade project. He presented a plan for the project to be broken up into three phases. Phase I: Design and site work. Phase II: Construction of a 2 mg ground tank and transfer pumps. Phase III would be construction of clarifiers, filters and the chemical feed system.

Alan Hire arrived 6:23 p.m.

There was discussion on the time frame for each phase, need for funding and options available. The need for the construction of the entire project and how each phase would address those needs was also discussed. Alan Hire moved to authorize Midwest Engineering Group to begin the pre-design portion as detailed in phase I with the engineering cost totaling \$576,600.00. Charlie Sievert seconded the motion. Vote: 8-0, motion passed.

Chairman Dycus stated the finance committee of Jim Dycus, Lyle Wobker, Alan Hire, Jerry Bennett and Lana Kettler should meet before the next meeting to discuss the financial plan.

## **Plant Upgrade**

Jerry Bennett stated he had received a letter from Phil Burns, McClure Engineering on the Intake Upgrade Project. The letter was recommendation for Encompass IDBO, LLC, as low bidder for the Intake Upgrade Project in the amount of \$589,308.00. There was discussion on the contractor and subcontractors. Jerry said everyone was comfortable with the subcontractors. Charlie Sievert made the motion to award the low bidder Encompass the project for the intake upgrade. Brad Ryckert seconded the motion. Vote: 8-0, motion passed.

## **Manager's Report**

Jerry Bennett reported the bids were in for a new maintenance field truck. The bid received was from Beckman Motors for a 2019 Ford F250 4x4-\$32,850.00 plus a Kapheide utility bed-\$12,435.00. They would give \$21,000.00 for trade in of our 2015 Ford F250 pickup. Total net bid for new truck-\$24,285.00. Brad Ryckert made the motion to approve the purchase of a new truck from Beckman Motors. Charlie Sievert seconded the motion. Vote 8-0: motion passed.

## **Subscriptions, Relocates & Line Extensions**

Three benefit units and one-line extension were purchased since the November 12, 2018 meeting.

1. Daniel Dyke-25144 Crescent Hill Road
2. Billie Jean Ward-31010 Pleasant Valley Road
3. Curtis Stroud-259<sup>th</sup> & Jingo Road (Benefit Unit & Line Extension)

Jerry Bennett explained the line extension details. Lyle Wobker moved to approve the line extension. Brad Ryckert seconded the motion. Vote: 8-0, motion passed.

## **Adjournment**

Meeting adjourned 8:05 pm.

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Brad Ryckert  
Secretary

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Jim Dycus  
Chairman

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Date