

**NOTICE OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
RURAL WATER DISTRICT NO. 2  
MIAMI COUNTY, KANSAS**

The Regular Meeting of the Board of Directors of Rural Water District No. 2, Miami County, Kansas will be held at 7:30 p.m. on Monday the 12th day of September, 2011 at the District Office located at 255th Street and Harmony Road, Hillsdale, Kansas.

**AGENDA**

- I. Opening
- II. Reading & Approval of Minutes
- III. Pay Current Invoices
- IV. Leak Adjustment
  - 1) James Oliver-Account #1060
  - 2) Miami Presbyterian Church- Account #3408
  - 3) Carolyn Vohs-Account #1374
  - 4) Michael Boles-Account #0725
  - 5) David Miller-Account #1263
  - 6) Stanton South-Account #2063
  - 7) Hillsdale State Park-Account #2209
  - 8) David Miller-Account #1263
  - 9) Ammie Fisher-Account #1136
- V. Subscriptions & Meter Relocates
  - 1) Bridgette Hampton-Account #0021: Meter Relocate-255<sup>th</sup> & Old KC Road
  - 2) Thomas Rangel-271<sup>st</sup> & Rockville Road
  - 3) Barkis Land-Account #0132: Meter Relocate-247<sup>th</sup> & Somerset Road
- VI. Line Extensions
- VII. Guests
- VIII. New Business
  - 1) Budget Committee
  - 2) Code of Ethics
- IX. Old Business
  - 1) Nomination Form
  - 2) Building Repair Quotes
- X. Reports
  - 1) Engineer
  - 2) Legal
  - 3) Treasurer
  - 4) Manager
- XI. Announcements
- XII. Adjournment

## **Board Meeting Minutes**

The regular meeting of the Board of Directors of Rural Water District No. 2, Miami County, Kansas was held on September 12, 2011 at the District Office located at 25290 Harmony Road, Hillsdale, Kansas.

### **Attendance:**

Directors Attending: Jim Dycus, Alan Hire, Gary Guetterman, Rick Norland, Mike McClurg, Ron Flaigle and Doug Hensley. Absent Directors: Brad Ryckert and Jim Bracken.

Also Attending: Jerry Bennett, Lana Kettler and Carl Hartley

Guests: Margaret Aberer, Miami County Presbyterian Church and John Herman, Hillsdale State Park.

### **Welcome and Approval of Minutes**

Chairman Dycus called the meeting to order at 7:30 p.m.

A motion was made by Mike McClurg to dispense with reading the minutes for the regular monthly meeting. Gary Guetterman seconded. Vote: 6-0, motion passed.

Rick Norland arrived.

Mike McClurg moved to approve the minutes as amended (correction of guest's name and the last sentence on the second page, last paragraph was corrected). Doug Hensley seconded. Vote: 7-0, motion passed.

Mike McClurg moved to dispense with the reading of the special meeting minutes. Doug Hensley seconded the motion. Vote: 7-0, passed. Corrections were made to the total number of guest and a statement added to the next to last paragraph on the second page clarifying the voting number. Mike McClurg moved to approve as corrected. Gary Guetterman seconded. Motion passed 7-0.

### **Approval of Warrants**

Motion made by Alan Hire to approve the warrants as presented Seconded by Ron Flaigle. Vote: 7-0, motion passed.

### **Subscriptions**

There were two meter relocates and one subscription received since the August meeting:

1. Bridgette Hampton-255<sup>th</sup> & Old KC Road-Meter Relocate Account #0021
2. Barkis Land-247<sup>th</sup> & Somerset Road-Meter Relocate Account #0132
3. Thomas Rangel-271<sup>st</sup> & Rockville-Subscription



### **Leak Adjustments**

Margaret Aberer representing the Miami Presbyterian Church, Account No. 3408, was present to ask for a leak adjustment. Ms. Aberer stated the leak was on a back side of the church. She said they were aware of the four year time limit.

Leak Amount-50,150 gallons over 2 months

Average Usage-1,000 gallons

Leak Billing Amount-\$234.20

Adjusted Billing Amount-\$161.98

Savings-\$72.23

Motion made by Alan Hire to approve the leak adjustment, seconded by Ron Flaigle. Vote 7-0, motion passed.

John Herman, representing Hillsdale State Park, Account No. 2209, was present to ask for a leak adjustment. He stated it took them awhile to find the leak. The park has lots of lines throughout the park to track. He said they were aware of the four year time limit.

Leak Amount-1,189,000 gallons

Average Usage-150,920 gallons

Leak Billing Amount-\$4,810.05

Adjusted Billing Amount-\$3,252.93

Savings-\$1,557.12

Motion made by Doug Hensley to approve the leak adjustment, seconded by Gary Guetterman. Vote 7-0, motion passed.

### **New Business**

Chairman Dycus appointed a budget committee of Alan Hire, chairman, Doug Hensley and himself, Jim Dycus. The committee was to meet with Jerry Bennett and Lana Kettler to put together the budget for the 2012 fiscal year. It was determined the committee would meet Monday, September 19, 2011 at 11:00 am at the District Office.

Chairman Dycus presented a "Code of Ethics" and "Statement of Substantial Interest" for Board review and comments. There was discussion on the code of ethics, statement of substantial interest and the attorney general's letter regarding the statement of substantial interest. Carl Hartley stated that the "Statement of Substantial Interest" form was a requirement and all Board members needed to complete it. District staff keeps them on file. Mike McClurg moved to adopt Resolution No. 2011-2, Ethics Policy, striking the last bulleted item on the "Code of Ethics". Gary Guetterman seconded the motion. Motion passed 7-0. (Code of Ethics attached)

There was discussion on the anonymous letter received by Board members. Carl Hartley reviewed the duties of the board and general manager. The consensus of the Board is was an employee issue and the general manager should handle.

Jerry Bennett presented quotes for repair to the building's exterior. He received two quotes, but one withdrew. The remaining quote was for \$11,600.00 by Center States Painting. Jerry said there were some additional items that had been brought to his attention and needed to be included. Rick Norland moved to approve the quote with the additional items, not to exceed \$15,000.00, to Center States Painting. Ron Flaigle seconded the motion. Vote: 7-0, passed.

### Engineering

Jerry Bennett reported on potential water sales to Rural Water District No. 6-Franklin County and additional water sales to Rural Water District No. 1-Franklin County. Franklin #6 is having continual problems with their treatment plant and looking at alternatives. He advised the Board a partial hydraulic analysis plan may be necessary to adequately plan for any potential additional water sales through the western portion of the district. Wellsville has a connection with Franklin #1 and they potentially could be a customer as well.

### Legal

Carl Hartley updated the Board on the CUP appeal.

Carl Hartley stated Jerry had received a request to attach 30 to 50 acres to the northwest corner of the District. He was working on the attachment and hoped it would be a simple, routine annexation. Jerry reported to serve the landowner a one-half mile extension, west of 239<sup>th</sup> & Crescent Hill, would be required.

### Treasurers Report

Alan Hire reported a CD matured at Citizens State Bank on August 26, 2011 for \$428,815.61. It was renewed at Citizens State Bank for 12 months at a rate of 0.75%.

Alan informed the Board of the response from 1<sup>st</sup> Option Bank regarding pledged securities. They assured that all of the District's securities are secured with government backed bonds and one municipal bond. They all have an AA+/AAA+ rating. The District will always be protected as it is the law for all municipal funds.

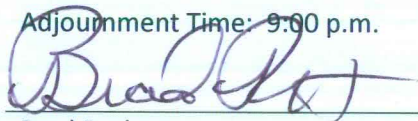
### Manager's Report

Jerry Bennett said the Louisburg Booster Pump Improvements could be completed by December 1, 2011. The general contractor has to become a licensed contractor in Miami County. Most of the materials are in and Blaze is ready to proceed as soon as the license issue is resolved.


### Adjournment

Motion made by Gary Guettermann to adjourn. Seconded by Alan Hire. Vote: 7-0, motion passed.

Adjournment Time: 9:00 p.m.



Brad Ryckert  
Secretary



Jim Dycus  
Chairman

09/12/2011

Date