

**NOTICE OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
RURAL WATER DISTRICT NO. 2
MIAMI COUNTY, KANSAS**

The Regular Meeting of the Board of Directors of Rural Water District No. 2, Miami County, Kansas will be held at 7:00 p.m. Monday, the 8th day of April, 2013 at the District Office located at 255th Street and Harmony Road, Hillsdale, Kansas.

AGENDA

- I. Opening
- II. Minutes
 - 1) Reading
 - 2) Approval
- III. Current Invoices
 - 1) Review
 - 2) Approval
- IV. Guests
- V. Leak Adjustment
 - 1) Opal N. Zebert-Account No. 1701
 - 2) Robert Gast-Account No. 0206
 - 3) Charles Howard-Account No. 1881
 - 4) Michael Johnson-Account No. 1615
 - 5) Clint Walker-Account No. 0873
- VI. Subscriptions & Relocates
 - 1) David Eastwood-30414 Pressonville Road
 - 2) Stan Kinder-35705 Renner Road
- VII. Line Extensions
 - 1) Kinder Extension-35705 Renner Road-610 feet
- VIII. Old Business
- IX. New Business
 - 1) Bob's Rules
- X. Reports
 - 1) Engineer
 - 2) Legal
 - 3) Treasurer
 - 4) Manager
- XI. Announcements
- XII. Adjournment

Board Meeting Minutes

The regular meeting of the Board of Directors of Rural Water District No. 2, Miami County, Kansas was held on April 8, 2013 at the District Office located at 25290 Harmony Road, Hillsdale, Kansas.

Attendance:

Directors Attending: Jim Dycus, Doug Hensley, Alan Hire, Mike McClurg, Rick Norland, Jim Bracken, Lyle Wobker and Gary Guetterman.

Directors Absent: Brad Ryckert

Also Attending: Jerry Bennett, Lana Kettler and Carl Hartley.

Guest Attending: Sharon Morgan-Acct #1701, Michael Johnson-Acct #1615, Susan Walker-Acct #0873, Charles Howard-Acct #1881 and Robert Gast-Acct #0206.

Welcome and Approval of Minutes

Chairman Jim Dycus called the meeting to order at 7:30 p.m.

A motion was made by Doug Hensley to dispense with reading the minutes for the regular monthly meeting. Gary Guetterman seconded. Vote: 8-0, motion passed.

Jim Bracken moved to approve the minutes as written. Doug Hensley seconded. Vote: 8-0, motion passed.

Alan Hire moved to pay the bills as presented except check #6448-G. K. Smith & Sons. Motion was seconded by Doug Hensley. Vote: 8-0, motion passed. Jerry Bennett presented Pay Request No. 2 from G. K. Smith & Sons for \$87,791.26. The wells were completed and they were waiting on the units to arrive to finish up. Lyle Wobker moved to approve the pay request. Doug Hensley seconded. Motion passed 8-0.

Subscriptions

There were two subscription applications received following the March 2013 board meeting:

1. Stanley Kinder-35705 Renner Road
2. David Eastwood-30414 Pressonville Road

Line Extensions

Jerry Bennett presented one line extensions:

1. Stanley Kinder-35705 Renner Road-610 feet

Doug Hensley moved to approve the line extension. Gary Guetterman seconded the motion. Motion passed 8-0.

Leak Adjustments

Charles Howard, Account No. 1881, requested a leak adjustment. Mr. Howard said the leak was on the service line between the meter and the house. Jerry Bennett informed the Board of the leak details:

- Leak Amount-61,250 gallons over 2 months
- Average Usage-7,295 gallons
- Leak Billing Amount-\$278.96
- Adjusted Billing Amount-\$208.97
- Savings-\$69.99

Mr. Howard said he was aware of the four year time frame. Motion made by Gary Guetterman to approve the leak adjustment, seconded by Lyle Wobker. Vote: 8-0, motion passed.

Michael Johnson, Account No. 1615, said he had a leak and would like to Board to grant an adjustment. There was discussion on the leak. Jerry Bennett reported:

- Leak Amount-61,610 gallons over 2 months
- Average Usage-9,905 gallons
- Leak Billing Amount-\$279.71
- Adjusted Billing Amount-\$221.54
- Savings-\$58.18

Mr. Johnson said he agreed to the four year time frame. There was discussion on the time frame clause in the leak adjustment policy. Motion made by Rick Norland to approve the leak adjustment, seconded by Lyle Wobker. Vote: 8-0, motion passed.

Sharon Morgan, Account No. 1701, said this was her mother's property-Opal Zebert. Mrs. Zebert was deceased and Sharon was handling the account. Jerry Bennett reported

- Leak Amount-89,740 gallons over 2 months
- Average Usage-2,275 gallons
- Leak Billing Amount-\$386.48
- Adjusted Billing Amount-\$256.76
- Savings-\$129.72

Ms. Morgan said she understood the four year time frame, Motion made by Jim Bracken to approve the leak adjustment, seconded by Lyle Wobker. Vote: 8-0, motion passed.

Robert Gast, Account No. 0206, said he had a leak and it was repaired. There was discussion on the leak policy and the four year time frame. Mr. Gast said times were tough and the patrons needed all of the assistance the Board could give them. Jerry Bennett said the details of the leak were:

- Leak Amount-90,800 gallons
- Average Usage-5,900 gallons
- Leak Billing Amount-\$382.11
- Adjusted Billing Amount-\$254.76
- Savings-\$127.35

Mr. Gast said he was aware of the four year time frame and he thought the patrons should not be penalized if they have another leak. Motion made by Jim Bracken to approve the leak adjustment, seconded by Lyle Wobker. Vote: 8-0, motion passed.

Mr. Mike Mackey was present to ask the Board about the four year time frame on the leak adjustment policy. He said he had another leak and because he had a leak adjustment a few months back he would not get any adjustment with the water bill on this leak. No one from the District contacted him about the leak until the end of the month. He should have been called when the meter was read and not two weeks later. The process for reading meters was discussed, along with high usage reporting. Mr. Mackey said his leak would cover two months of billing and would roughly cost him better than \$500.00. He said the Board needed to consider changing the leak adjustment policy and removing the four year time frame. The patrons were being penalized if they had more than one leak within four years.

New Business

Jim reviewed "Simplified Rules of Order for Kansas Local Governmental Entities". He had attended a session at the KRWA Conference. It was a good session and covered meeting procedures.

Lana Kettler presented Account #3132, Dani Lewis for relinquish of water rights. The last payment made of the account was June 26, 2012. Ms. Lewis had filed for bankruptcy and Chapter 7 Bankruptcy was awarded August 21, 2012. There is no one living at the house now and Ms. Lewis did not respond to the certified letter regarding the water rights relinquish. Alan Hire moved to approve the relinquish of water rights for Account #3132. Doug Hensley seconded the motion. Motion carried 8-0.

Engineering

Jerry Bennett said the feasibility report on the joint tower venture with Johnson Water 7 was being compiled. Both Districts were still submitting information. Hopefully will have a report by next month.

Legal

Carl Hartley said he did not have a report. He did attend the KRWA conference legal forum.

Treasurer's Report

Alan Hire reported the next CD to mature was June 8th and rates were still down.

Manager's Report

Jerry Bennett reported the lake level was at 915.25 feet, but the level was still down 1.75 feet below conservation pool.

Jerry Bennett stated \$25,000.00 had been budgeted for concrete work behind the plant. The drive washes out so a concrete drive needs to be extended from the plant to the maintenance building. Three bids were received for the cost per square foot with the total cost not to exceed \$25,000.00. They were:

- Jake Wilson \$5.35/square foot
- Cyr Construction \$4.40/square foot
- Servos Concrete \$4.14/square foot

Servos Concrete was the low bidder. They are licensed in Miami County and bonded. There was discussion on the project and the contractors who bid. Doug Hensley move to approve the low bid with Servos Concrete. Jim Bracken seconded the motion. Motion passed 8-0.

Jerry informed the Board the first annual meeting of the Hillsdale Area Water Cooperative (HAWC) was going to be held Wednesday, April 10th. The meeting was required by the bylaws of the cooperative.

The first year was successful and the program is working out well. The Kansas Water Office is pleased with how everything has turned out.

Mike McClurg questioned what the status of the Presbyterian Church meter was. Jerry Bennett reported Water 7, Johnson County will not release it and wants to set up a substitute service agreement with Rural Water 2 serving the property. Water 7 is waiting on the church to apply for service.

Jerry said there had been no response on the oil lease water request. He also told the Board the new Miami County Jail location would be served by the City of Paola/PUA.

Adjournment

Motion made by Lyle Wobker to adjourn. Seconded by Gary Guetterman. Vote: 8-0, motion passed.

Adjournment Time: 8:10 p.m.

Brad Ryckert
Secretary

Jim Dycus
Chairman

Date