

## Board Meeting Minutes

The regular meeting of the Board of Directors of Rural Water District No. 2, Miami County, Kansas was held on April 9, 2012, at the District Office located at 25290 Harmony Road, Hillsdale, Kansas.

### Attendance:

Directors Attending: Jim Dycus, James Bracken, Brad Ryckert, Gary Guetterman, Mike McClurg, Rick Norland, Lyle Wobker and Doug Hensley.

Absent Director: Alan Hire

Also Attending: Lana Kettler, Carl Hartley and Jerry Bennett.

Guest Attending: Mr. Greg Olson-Acct. #1952 and Mr. & Mrs. Ray Pickett-Acct. #1317

### Welcome and Approval of Minutes

Chairman Dycus called the meeting to order at 7:30 p.m.

A motion was made by Gary Guetterman to dispense with reading the minutes for the regular monthly meeting. Lyle Wobker seconded. Vote: 8-0, motion passed.

Mike McClurg moved to approve the minutes as corrected (typing error on page 2). Brad Ryckert seconded. Vote: 8-0, motion passed.

A motion was made by Doug Hensley to approve the warrants as presented. Seconded by Lyle Wobker. Vote: 8-0, motion passed.

### Subscriptions

There were two subscriptions received since the March meeting:

1. Richard Hughes-24292 Crescent Hill Road
2. Zach Maxwell-Meter Relocate-Acct. #0921-18881 K68 Hwy.
3. Cannon Land Co.-319<sup>th</sup> & Indianapolis

### Line Extension

Jerry Bennett presented an application for a line extension from Zach Maxwell at 18881 K68 Hwy. The extension was for 600 feet and will be installed by District personnel. Brad Ryckert moved to approve the line extension. Mike McClurg seconded the motion. Motion carried 8-0.

### Leak Adjustments

Mr. Gregory Olson, Account No. 1952, stated he had a leak. Mr. Olson said the leak was on his service line and the leak was now repaired. He said he was aware of the four year time frame.

Leak Amount-111,750 gallons over 2 months

Average Usage-15,560 gallons

Leak Billing Amount-\$748.47

Adjusted Billing Amount-\$627.52

Savings-\$120.95

Motion made by Gary Guetterman to approve the leak adjustment, seconded by Rick Norland. Vote 8-0, motion passed.

Mr. and Mrs. Ray Pickett, Account No. 1317. Mrs. Pickett said they had a leak. They expressed their concern that the leak may have been a result of work the District had done several months prior. They said they had their leak repaired. There was discussion on the leak, the District's leak repair.

Leak Amount-26,860 gallons  
Average Usage-6,960 gallons  
Leak Billing Amount-\$124.30  
Adjusted Billing Amount-\$94.45  
Savings-\$29.85

Following discussion, Mr. and Mrs. Pickett decided not to pursue the leak adjustment.

### Engineering Report

Jerry Bennett said the Louisburg Booster Pump Upgrade was completed and the final pay request from Blaze Mechanical would be presented at next month's meeting.

### Legal

Jerry Bennett and Carl Hartley reported on the three benefit unit certificates that had been issued many years ago and for which no monthly minimum payments were being made. In addition, one of the benefit unit holders has requested a refund of the meter deposit. The Board first addressed benefit certificate number 1035. The Board concluded that the \$500.00 accepted as a deposit for such benefit unit was, in fact, a deposit subject to refund of the \$500.00 if requested by the applicant. The issuance of a benefit unit certificate was contrary to the letter sent by the District's General Manager which makes clear that the acceptance of the \$500.00 was as a deposit and not as consideration for a benefit unit certificate evidencing the purchase of a benefit unit. The issuance of the benefit unit certificate number 1035 was a clerical error and the Board cancels and holds such benefit unit as null and void. The deposit is to be refunded as requested by the landowner. With respect to the other two benefit unit certificates, Jerry Bennett will contact the current landowners of the land indicated on the applications for water service associated with such certificates and discuss the issues and report back to the Board at a future regular meeting.

Jerry Bennett informed the Board of a relocate project for Miami County Highway Department at 287<sup>th</sup> Street and Old KC Road. The County is preparing to conduct road construction and has requested the District to relocate their water lines. The County also wanted the District to pay for part of the cost of the relocation. Jerry stated that it has always been the District's policy that relocations required by the county will be paid in full by the county unless a line upgrade is made at that time. Jerry said he met with J. R. McMahan, Miami County Highway Department Superintendent, to discuss the issue. J. R. McMahan said he needed something in writing from the Board stating the policy. Carl Hartley reported there was a statue stating the County or governmental entity performing the project was to reimburse the utility for the relocation if the utility's line was located in private easement and the line had to be relocated to accommodate the road construction. Carl Hartley will submit a letter to the County Attorney addressing the issue.

### Treasurer's Report

Lana Kettler reported there was no activity this month.

### Manager's Report

Jerry Bennett reported the current level of the Hillsdale Lake is 917.65 feet as of April 9, 2012.

Jerry Bennett informed the Board of two patron accounts that would require large refunds due to overbilling. Mr. Bryan Brenneman, Acct. #3300, was overbilled \$695.44. An incorrect code had been entered on his billing information back in 2005. The software company did not know how the code would have been entered but was able to correct the problem. There was discussion regarding the error; responsibility for the error and refunding the overage. Jerry Bennett said as a

gesture from the District all of the penalties on the account were also being refunded in the amount of \$126.35. The total amount of the refund would be \$821.79.

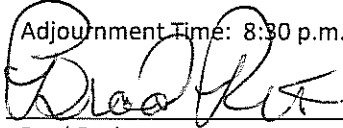
Jerry Bennett stated the second overcharge was a result of a one inch meter register being installed on at 5/8 inch meter. The register was reading more usage than what the actual meter was using. The benefit unit belongs to Joe Mahoney, Acct. #1087. The District caught the error today. The estimated amount of the overbilling is \$1,650.00. The District staff will contact the landowner tomorrow to discuss the account.

Jerry Bennett reported that the basement (pipe galley) had flooded again Sunday, April 1, 2012. Detectors were installed to trigger an alarm if there was a flood after the last flood two years ago. The backwash valve opened causing the flood. The detection system worked but the basement flooded while District staff was responding to the alarm. Jerry said the plant runs automatically, thus not requiring an operator around the clock. This also helps keep the cost of the production down. A possible solution to prevent the flooding would be to install a large drain to the North of the plant. Micro-Comm is running diagnostics to isolate the problem. Jerry said he would have cost estimates for corrective measures at the next meeting.

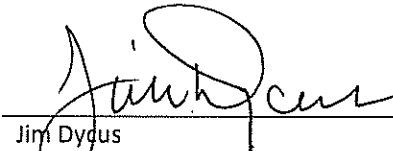
**Adjournment**

Motion made by Doug Hensley to adjourn. Seconded by Gary Guetterman. Vote: 8-0, motion passed.

Adjournment Time: 8:30 p.m.



Brad Ryckert  
Secretary



Jim Dydus  
Chairman

5-14-12

Date